

Members present: Allen R. Phillips John B. DiPietro, Sr.  
Valmore H. Pruneau Kevin M. McCormick  
Members absent: Christopher A. Rucho

Mr. Phillips convened the meeting at 7:00 p.m.

**Read and acceptance of Minutes from Previous Meeting:**

Motion Mr. McCormick to accept the meeting minutes of November 19, 2008 seconded by Mr. Pruneau. Vote on the motion – Messrs. Pruneau, DiPietro, McCormick yes; Mr. Phillips abstains.

Motion Mr. McCormick to accept the meeting minutes of November 24, 2008 seconded by Mr. Pruneau, all in favor.

**John Regan, DEP, Re: Reuse Of Landfill Property**

This item will be will be tabled until the Board's next meeting

**John K. Westerling, Director Of Public Works****1. Chapter 90 Request**

This item will be deferred until December 17<sup>th</sup> as Mr. Westerling is awaiting further information from our engineer.

**OLD BUSINESS****1. Concurrence on the appointment of Jason Kunst, 515 Prospect Street, to the Cable TV Advisory Committee effective December 5, 2008 for a term to expire on June 30, 2009**

Motion Mr. McCormick to concur with the appointment, seconded by Mr. Pruneau, all in favor.

**2. Performance Review for Town Administrator and vote to approve salary adjustment in accordance with his employment contract**

Mr. Phillips compiled the Boards' individual ratings of Mr. Gaumond for the past year, and out of a 5.0, Mr. Gaumond received a 4.24 rating. He thanked Mr. Gaumond for his efforts over the past year noting that he feels Mr. Gaumond has improved himself. He also expressed his happiness to have him here in West Boylston as the Town Administrator. Mr. McCormick concurred with Mr. Phillips' comments on a great year. Mr. Pruneau commented that it is a real pleasure working with Mr. Gaumond and he appreciates everything. Mr. DiPietro congratulated Mr. Gaumond on the ICMA Certificate of Achievement award for performance measurement. He was very pleased to find out that West Boylston was the only town on the east coast to be recognized. Mr. Gaumond stated that he is looking forward to another good year.

Motion Mr. Pruneau to accept the review as written, seconded by Mr. McCormick, all in favor.

Motion Mr. McCormick to grant the salary increase adjustment, seconded by Mr. DiPietro, all in favor. Mr. Gaumond stated that it is a pleasure to work with the Board and he credited the employees for making his job easier as a lot of the goals are things he works with the employees on.

**NEW BUSINESS****1. Concurrence on the reappointment of James O'Day, John Owanisian and Patrick Crowley to the Parks Facilities Committee for a term to expire on April 30, 2010**

Motion Mr. McCormick to concur with the appointments, seconded by Mr. Pruneau, all in favor.

2. Approve renewals of Business Licenses for 2009

Mr. McCormick recused himself. Reports have been received from all the appropriate departments; and all licensees, with the exception of three who are slightly behind on their taxes, are in compliance. For those businesses the release of their license will be contingent upon taxes being paid.

Motion Mr. Pruneau to grant the Selectmen Business Licenses for 2009 provided that all taxes are paid, seconded by Mr. DiPietro, all in favor

3. Approve renewals of Alcoholic Beverage Licenses for 2009

All licensees are in compliance with the appropriate departments.

Motion Mr. Pruneau to grant the 2009 Alcoholic Beverage Licenses, seconded by Mr. DiPietro, all in favor. Mr. McCormick returned to the meeting.

4. Review Information on the Formation of an Energy Committee

Mr. DiPietro requested this item be included on the agenda. Included in the agenda package is information Mr. Gaumond provided the Board back in April in addition to information he obtained at a conference on energy management. The Mass Department of Energy Resources reports that many communities have already organized Energy Committees and having a team to try to increase collaboration helps build consensus and allows the involvement of those affected by particular decisions. They suggest building a team and charging them with the task of a unified vision of the actions the town can achieve to meet the challenge of creating and implementing the program. The agenda contains information from the Warwick, Massachusetts model with minutes of their meetings and guidance on sustainable cities.

Mr. Gaumond recommends charging the committee to be a recommending committee to town meeting, the Board of Selectmen and the Town Administrator on energy savings ideas and to assist in making our town more efficient with buildings and vehicle usage. He asked the Board if their goal was to create a new committee or give the responsibilities to an existing committee such as the Solid Waste Advisory Team. As we already have a Municipal Buildings Committee, Mr. Phillips' preference would be to fit those duties into that committee. Mr. DiPietro feels it should be a separate committee as the topic is so important, and they could report to the Municipal Buildings Committee. He would like a committee of five experts in this field as he feels this will be a very time-consuming undertaking. Mr. DiPietro also offered the responsibility to the SWAT, however, they declined. The two issues Mr. Phillips has with those suggestions are the delay in getting the processes going as we have a difficult time getting people to serve on committees, and he also does not think this new charge should have been offered to anyone until discussed by the Board. Mr. Phillips feels this would give people in town the opportunity to see dollar savings and better schools. Mr. McCormick recommends advertising to see if there is interest. In the town of Warwick they found citizens who were very passionate with their charge. Mr. Gaumond recommends moving forward with Mr. McCormick's suggestion. He also questioned the framework of the committee and asked whether it should be representatives from the Municipal Buildings Committee and SWAT as he envisions the SWAT will be dissolved. Perhaps it could be an energy and sustainability committee on pro environment and solid waste issues. Mr. Gaumond will report back to the Board one month from now.

5. Report on the Tivnan Drive RFP Bid Opening

At the request of the Board, an RFP was sent out for Tivnan Drive with a proposal opening deadline of November 19<sup>th</sup>. Mr. Gaumond received no submittals and suggested beginning the process four months from now. The Board agreed with his suggestion.

6. The Building Inspector may order a business owner to repair their own sidewalk, driveway, or parking lot in the name of public safety (JD proposed bylaw)

This item has been reviewed by the Building Inspector will be passed over and disposed of for now.

### **MEETINGS, INVITATIONS & ANNOUNCEMENTS**

1. December 3, 2008, 8:00-9:30 a.m. – MORE Meeting at the West Boylston Municipal Offices
2. December 4, 2008, 10:00 a.m. – West Boylston's Tree Warden will hold a public hearing at the DPW Garage, 35 Worcester Street to discuss the removal of 85 town trees located on the southwesterly side of the Mount Vernon Cemetery
3. December 8, 2008, 6:30-8:30 p.m. – Public Meeting on the Blackstone River Water Quality Study, Worcester Public Library, Saxe Room, 3 Salem Square, Worcester
4. December 9, 2008, 7:00 p.m. – Joint meeting with Finance and School Committees
5. Announce that the next meeting of the Board of Selectmen, December 17, 2008 will be held at the clubhouse at Hillside Village

Mr. Gaumond announced that due to an equipment failure the meeting is not being recorded this evening.

### **FUTURE AGENDA ITEMS**

No one has any items this evening.

With no further business to come before the Board, motion Mr. McCormick at 7:35 p.m. to 32adjourn, seconded by Mr. Pruneau, all in favor.

Respectfully submitted,

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Nancy E. Lucier

Approved: January 7, 2009

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Allen R. Phillips, Chairman

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Valmore H. Pruneau, Vice Chairman

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John B. DiPietro, Sr., Selectman

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Kevin M. McCormick, Selectman